

Dear Prospective Offeror/Quoter,

**Subject: Request for Quotation number RFQ 804805**

Enclosed is a Request for Quotations (RFQ) for mobile telephone services. If you would like to submit a quotation, follow the instructions in Section 4 of the solicitation, complete the required portions of the attached document, and submit it to the following address:

***US Embassy, Nairobi  
United Nations Avenue, Gigiri  
RFQ 804805  
P. O. BOX 606, 00621  
Village Market, Nairobi***

Please submit your quotation in a sealed envelope marked "Quotation Enclosed" to the above address **(and indicate the RFQ # 804805)**. The deadline for receipt of quotations is 3.00pm local time, on 29<sup>th</sup> March, 2008. No quotations will be accepted after this time.

In order for a quotation to be considered, you must also complete and submit the following:

SF-1449 (block 17, 24 and 30). Block 24 should list the total value of the quote for the base year and the option year.  
Section 1, The Schedule  
Section 5, Representations and Certifications  
Additional Information as required in Section 4.

A pre-proposal conference has been scheduled for 24<sup>th</sup> April at 2.00pm, at the U.S. Embassy General Services Office, United Nations Avenue, Gigiri. Direct any questions regarding this solicitation in writing to Salma Rahman or Jim Landherr, Contracting Officer, questions must be written in English and may be sent to fax number 254 20 3636374. You may also call 254-20-3636000.

The U.S. Government intends to award a contract to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

**NOTE: Oral/Email quotations will not be accepted.**